**CURRICULUM VITAE**

Ing. Lucia Kováčová  
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**Education**  
2001-2007       University of Economics, Bratislava  
1996-2001       Gymnázium Einsteinova, Bratislava  
 **Additional information on education**1998-2000       German language course, Eduko  
1996-1997       Middle school internship programm, USA, California

**Employment history**2004-2006       Profesia, spol. s r. o.  
                      Job position: Sales representative   
                      Job description: Sale our products and services  
  
2000-2004       ABC, a.s.   
                      Job position: Receptionist  
                      Job description: Running reception and administration

**Language skills**                      English - advanced  
                      French - intermediate  
                      German - intermediate

**Computer skills**                      Adobe PageMaker - expert  
                      Internet (e-mail, www) - advanced  
                      FrontPage - basic  
                      Microsoft Access - basic  
                      Microsoft Excel - basic  
                      Microsoft Outlook - advanced  
                      Microsoft PowerPoint - advenced  
                      Microsoft Word - expert

**Driving licence**                      B category - 60 000 km

**Characteristics and hobbies**

                      I am a communicative, flexible, creative and responsible person. I like   
                      working with people. I enjoy travelling and learning new things,  
                      meeting new people.

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